



# ECTARC PROFESSIONAL DEVELOPMENT

Individual Units that can be studied to achieve an accredited Statement of Attainment. These units can be studied at any time of the year.

CHCCN1D	Ensure children's health & safety
CHCCN2C	Care for children
CHCCN4D	Respond to illness, accidents & emergencies
CHCCS301A	Work within a legal & ethical framework
CHCFC1C	Support the development of children in the service
CHCIC1C	Interact effectively with children
CHCOHS301A	Participate in workplace safety procedures
CHCORG3B	Participate in the work environment
CHCPR1C	Deliver services/activities to stimulate children's development & enhance their leisure
CHCPR3C	Develop an understanding of children's interests & developmental needs
CHCCN5C	Care for babies
CHCCHILD2C	Support the rights & safety of children within duty of care requirements
CHCCN11C	Establish, manage & monitor the implementation of a safe & healthy environment
CHCCN8B	Plan care routines
CHCFC2C	Foster & enhance children's development
CHCFC3C	Foster & enhance children's social, emotional & psychological development
CHCFC5C	Foster & enhance children's cognitive & language development
CHCIC10C	Establish & implement plans for developing responsible behaviour
CHCIC12C	Plan the inclusion of children with additional needs
CHCOHS501A	Manage workplace OH&S management systems
CHCPR10C	Design, implement & evaluate programs of the service
CHCPR2C	Arrange/organise experiences which facilitate & enhance children's development
CHCPR9C	Document, interpret & use information about children
CHCRF11B	Work in partnership with families to care for the child
CHCFC6C	Provide experiences which facilitate children's expressive development
CHCFC7C	Use music as a medium to enhance children's experience and development
CHCFC8A	Provide experiences which enhance children's development & learning
CHCCN3C	Prepare nutritionally balanced food in a safe & hygienic manner
CHCIC11B	Implement & promote inclusive policies & practices
CHCADMIN3B	Undertake administrative work

**Please note: these units are from the Advanced Diploma of Children's Services. Ideal for people in managerial positions.**

CHCAD3A	Undertake systems advocacy
CHCCS4C	Manage the delivery of quality client service
CHCCS7C	Co-ordinate the assessment & delivery of services to clients with particular needs
CHCNET4A	Work with other services
BSBMGT505A	Ensure a safe workplace
CHCORG20B	Promote & represent the service
CHCORG21B	Act as a resource to other services
CHCORG24B	Provide leadership in community services delivery
CHCORG7B	Manage workplace issues
CHCORG19B	Develop & maintain the quality of service outcomes
CHCCN20B	Advocate for the rights & needs of children & young people
CHCFC20B	Promote the ethical understandings of children
CHCINF4B	Manage the organisation's information systems
PSPMNGT605A	Manage diversity
CHCORG28A	Reflect & improve upon professional practice
CHCORG10B	Manage organisational change
SRXTEM003A	Work autonomously
CHCORG11B	Lead & develop others
CHCORG12B	Review organisational effectiveness

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