

# FUNDED TRAINING

## Traineeships & Apprenticeships

**DON'T MISS  
OUT!  
APPLY NOW!**

- **CHC30113 Certificate III in Early Childhood Education and Care Traineeship**
- **CHC50113 Diploma of Early Childhood Education and Care Apprenticeship**



NATIONALLY RECOGNISED  
TRAINING

ECTARC is contracted by the QLD Department of Employment, Small Business and Training to deliver funded training under the User Choice program.

### TRAINING

QLD Traineeship and Apprenticeship programs are delivered via face to face training sessions in the service or via online webinar tutorials. All programs are available for new or existing workers and through school based arrangements.

All Trainee/Apprentices are allocated an ECTARC Training Officer to support them throughout their studies. The ECTARC Training Officer will conduct a sign up to develop the training plan and provide learning materials. Training can commence immediately.

### SUPPORT

Trainees/Apprentices will receive additional support from ECTARC through:

- Regular contact from their ECTARC Training Officer
- Free online study sessions
- Email correspondence
- Weekly phone support evenings
- ECTARC's online Student Management Portal - additional study resources and course information.
- ECTARC newsletters and Facebook updates.

### FEES

All Traineeship and Apprenticeship programs are mandated by the QLD Department of Employment, Small Business and Training, to charge a student/employer co-contribution fee towards the cost of their course. The co-contribution fee is calculated at a set rate per nominal hour as outlined by the Department. Fees will be invoiced and a number of payment options are available to assist in choosing a method that best suits individual financial needs. A full list of fees is available upon enquiry.

The first aid component HLTAID004 Provide an emergency first aid response in an education and care setting must be completed externally through a registered training provider of the Trainee/Apprentice's choice. ECTARC will cover the cost on behalf of the Trainee/Apprentice.

The nominated registered training provider must invoice RTO Code# 903311V3

ECTARC for the cost of HLTAID004 Provide an emergency first aid response in an education and care setting and reference the student's name on the invoice. Payments will be made within 7 days of receiving the invoice.

### WORKPLACE SUPERVISOR

A qualified educator from the service is given the role of being the mentor/workplace supervisor to assist and guide the Trainee/Apprentice during the Traineeship/Apprenticeship. The mentor/workplace supervisor is also responsible for completing Third-Party Reports.

### EMPLOYERS

Employers will allocate trainees/apprentices time off the floor to attend regular training with ECTARC and to complete study as part of their training contract.

### FINANCIAL INCENTIVES

Financial incentives are available for employers of Trainees and Apprentices. For information on incentives contact your Australian Apprenticeship Support Network (AASN). ECTARC can assist you with this process.



**For further details please contact ECTARC on  
07 3290 2966 or download the Traineeship/  
Apprenticeship Information Handbook from  
[www.ectarc.com.au](http://www.ectarc.com.au).**

